

## **Minutes of Cabinet**

**24 June 2015**

### **Present:**

Councillor P.C. Forbes-Forsyth  
Councillor T.J.M. Evans  
Councillor V.J. Leighton  
Councillor A.J. Mitchell  
Councillor J.M. Pinkerton OBE  
Councillor J.R. Sexton

### **Apologies:**

Councillor R.L. Watts  
Councillor C.A. Davis  
Councillor N.J. Gething

### **Councillors in attendance:**

Councillor S. Lohmann

### **2179/15 Minutes**

**The minutes of the Cabinet meeting held on 28 April 2015 were agreed as a correct record.**

### **2180/15 Disclosures of Interest**

There were none.

### **2181/15 Reports from the Local Plan Working Party**

Cabinet received the minutes and recommendations of the meeting held on 1 June 2015.

### **RESOLVED** that Cabinet:

- (a). agrees the Duty to Cooperate Framework, subject to the changes proposed.
- (b). recommends to Council that the Statement of Community Involvement be adopted, subject to the changes proposed.
- (c). agrees the Town Centres Study, subject to the changes proposed.
- (d). agrees the draft Strategic Housing Market Assessment for public involvement.

### **2182/15 Treasury Management Annual Report**

Cabinet considered a report on the Treasury Management for 2014-15.

**RESOLVED** that Cabinet notes the report.

#### **Reason for the decision:**

Cabinet noted that the Council's ability to generate maximum, net investment returns with minimal risk provides significant resources for the General Fund revenue budget and the subsequent financing of the Council's services to local residents.

### **2183/15 Capital Outturn**

Cabinet considered a report on the provisional capital outturn spend for 2014-15.

**RESOLVED** that Cabinet notes the contents of the report.

### **2184/15 Revenue Outturn**

Cabinet considered a report on the provisional revenue outturn for 2014-15.

**RESOLVED** that Cabinet notes the contents of the report.

### **2185/15 Report on residents' survey**

Cabinet received a report on the outcomes of a residents' survey undertaken by MEL Research Development Consultancy.

**RESOLVED** that Cabinet notes the contents of the report and agrees to the survey being undertaken on a two-yearly basis.

#### **Reason for the decision:**

Cabinet wanted to stress the need for, and importance of, obtaining the views of the Borough's residents in order to ensure that the Council always has the best interests of its residents at heart.

### **2186/15 Appointments to Outside Bodies**

Cabinet considered a report on the proposed appointments of representatives to Outside Bodies, Surrey County Council Spelthorne Local Committee and Working Groups 2015-16.

**RESOLVED** that Cabinet appoints representatives to Outside Bodies, Surrey County Council Spelthorne Local Committee and Working Groups 2015-16 as shown in Appendix A of the report.

## **2187/15 Leader's announcements**

### **The following are the latest service updates from various Council departments.**

Spelthorne celebrated the 800<sup>th</sup> anniversary of the sealing of Magna Carta with the Barons' Gathering and River Flotilla events on Saturday 13 June. Over 4,000 people came out to enjoy the festivities which highlighted the fact that many of the Magna Carta Barons met in Staines-upon-Thames before making their way to confront King John at Runnymede.

Travellers who were staying at Dumsey Meadow in Shepperton were moved on by the Council following a week-long stay. The site has been cleared and the access points secured.

Spelthorne Council has successfully prosecuted the owners of three boats which were illegally moored in Shepperton and Sunbury-on-Thames. Hearings held at Redhill Magistrates Court on 16 June resulted in £1400 in fines and £1050 in costs paid to the Council. The Council had received complaints that some boats were persistently mooring in excess of the 24 hours permitted within in a 48 period. On hearing the evidence, Magistrates were satisfied that the defendants had moored in contravention of Spelthorne's Byelaws.

The Council is in the process of reviewing its Local Plan which sets out how much development should be allowed in Spelthorne. Forming part of the information needed for the review, the Council has drafted a Housing Market Assessment which Cabinet will consider on 24 June. If agreed, the Council will be asking residents for the views on the draft document which will be published on the website.

A number of food businesses identified as needing improvement following their hygiene inspections have received additional training, funded by the Food Standards Agency. Of the 15 food businesses which received the additional help, 9 have gone on to improve their food hygiene ratings and 4 of these managed to increase their score to either a "4" (good) or "5" (very good).

The Council Tax collection rates (cumulative) up to end May were:-

- Council Tax: 26.3% (26.4% sply)
- Business Rates: 21.28% (24.29 sply)
- Council Tax Support: 20.1% (17.5% sply)

The Supporting Families Partnership between Spelthorne, Elmbridge, Epsom & Ewell and Surrey County Councils continues to provide intensive support for families with complex needs. The team has received Quality Assurance feedback which confirms that their frontline practice is of a high standard, with extremely positive feedback from the families supported. Along with the other Surrey councils, the team are now looking to expand their service by supporting a larger number of families with a wider range of needs.

Spelthorne has received a Gold award for the 4th consecutive year for the quality of its address data at the 2015 Geoplace Exemplar Awards. The Local Land and Property Gazetteer (LLPG), managed by ICT, is the corporate address database for Spelthorne and underpins many of the Council's address based services.

The Council has partnered with the online business support service, My Incubator Ventures (MIV), to offer local residents free access to online business advice. Using the online chat facility, residents can speak to a professional business mentor from the comfort of their home, office or whilst on the move.

Spelthorne Council and seven other Surrey councils have joined together to target fraud across the county. Using funding from the Government, the councils have created the Surrey Counter Fraud Partnership to improve detection and prevention of fraud for areas such as Council Tax, Business Rates, the Blue Badge scheme, and supplier management.

Cllr Mark Francis was elected as the new Mayor for Spelthorne at the Annual Council Meeting held on Thursday 21 May. During his term as Mayor, Cllr Francis will be supporting the Fordbridge Centre in Ashford, The Samaritans and The Well – a charity operated by Kings Community Church. Cllr Alfred Friday was elected as Deputy Mayor.

People in parts of London and Surrey are being reminded not to touch the caterpillars of the oak processionary moth (OPM), which are now emerging in oak trees. OPM caterpillars are a tree pest which was accidentally introduced to Britain. Their tiny hairs contain a protein which can cause itchy skin rashes and, less frequently, eye and throat irritations and breathing difficulties in people and animals. The greatest risk period is May to July.

An impressive 594 runners completed this year's Staines 10K road race which took place on 17 May. The winner of this year's event was Ben Martin-Dye from Bracknell Forest Running Club who finished in a time of 34 minutes and 29 seconds. The women's race was won by Kay Trinder from Woking Athletic Club who completed the course in a time of 41 minutes and 43 seconds.

Work is underway on the summer edition of the Bulletin which will feature articles on developments in Staines-upon-Thames, flooding protection products, the Walking for Health scheme, and the Joint Enforcement team. It also contains the rubbish and recycling collection dates for the coming year.

The next Partnership Action Day is being held on 9 July in Shepperton and will involve the various partner agencies including the Council, Police, Trading Standards and A2Dominion.

Environment Services recently won a funding bid to increase levels of electrical recycling in the Borough. In September the team will launch the collection of large electrical waste (fridges, washing machines, TVs etc.) and also relaunch the bulky waste collection scheme. In December, regular kerbside collections will be introduced for small electrical items (hairdryers, toasters etc).

Stickers reminding residents to use the food waste collection scheme rather than placing food in their bins are being produced in association with Surrey CC. The stickers will be placed on residents' bins in phases in July and September.

The Environment team will be running roadshows in local supermarkets in July to encourage residents to recycle more plastic. Food waste roadshows for schools will start again in September and work continues to promote the new textiles collection service.

#### **2188/15 Issues for future meetings**

There were none.

#### **2189/15 Urgent items**

There were none.

#### **2190/15 Exempt Business**

**RESOLVED** to move the exclusion of the Press and Public for the following item in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

#### **2191/15 Exempt report - Bridge Street car park**

**(Paragraph 3 – Information relating to the financial or business affairs of any particular person, including the authority holding the information).**

Cabinet considered a report on the future of Bridge Street car park.

**RESOLVED** that Cabinet agrees to:

- Proceed to go out to tender via a fast track process to the two top bidders (paragraph 2.1).
- To enter into a Conditional Sale and Development Agreement for the site with the preferred bidder.
- To give delegated authority to the Chief Executive in consultation with the Leader to deal with all aspects of the revised fast track tender process.
- To dispose of the land on the best terms possible and provided that a certificate for best value has been received from the Council's professional advisors.
- **To work with the preferred bidder after the conditional sale and development agreement has been exchanged, to ensure a considered and well-designed scheme is brought forward, which meets the 6 development objectives in the Marketing Brief, and for the Council to use external expert design and urban design advice to ensure these objectives are achieved.**

NOTES:-

(1) Members of the Overview and Scrutiny Committee are reminded that under Overview and Scrutiny Procedure Rule, the "call-in" procedure shall not apply to recommendations the Cabinet makes to the Council. The matters on which recommendations have been made to the Council, if any, are identified with an asterisk [\*] in the above Minutes.

(2) Members of the Overview and Scrutiny Committee are entitled to call in decisions taken by the Cabinet for scrutiny before they are implemented, other than any recommendations covered under (1) above.

(3) Within three working days of the date on which a decision of the Cabinet or a Cabinet Member is published, not less than three members [one of whom must be the Chairman] of the Overview and Scrutiny Committee are able to "call in" a decision;

(4) To avoid delay in considering an item "called in", an extraordinary meeting of the Overview and Scrutiny Committee will be convened within seven days of a "call in" being received if an ordinary meeting is not scheduled in that period;

(5) When calling in a Cabinet decision for review the members doing so should in their notice of "call in":

Outline their reasons for requiring a review.

- Indicate any further information they consider the Overview and Scrutiny Committee needs to have before it in order to conduct a review in addition to the written report made by officers to the Cabinet;
- Indicate whether, where the decision was taken collectively by the Cabinet, they wish the Leader or his nominee (who should normally be the Cabinet Member) or where the decision was taken by a Cabinet Member, the member of the Cabinet making the decision, to attend the committee meeting; and

- Indicate whether the officer making the report to the Cabinet or the Cabinet Member taking the decision or his/her representative should attend the meeting.

The deadline of three working days for "call in" by Members of the Overview and Scrutiny Committee in relation to the above decisions by the Cabinet is the close of business on **1 July 2015**